

MINUTES OF THE BOARD OF TRUSTEES
CRESSKILL PUBLIC LIBRARY
Monday, March 21, 2022

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order at 7:00 PM by President Beryl Skog on Monday, March 21, 2022. The meeting was properly noticed according to the Open Public Meeting Act.

THOSE ATTENDING

Mrs. Beryl Skog, Mrs. Elizabeth Cleary, Mrs. Bobbi Bauer (2), Mr. Andrew Bolson, Mr. John Orfini and Mrs. Kathy Savas attended. Mrs. Julie Kim (3) was absent. Mrs. Laura Chumas, Library Director and Mrs. Norma Shalhoub, Library bookkeeper, also attended.

MINUTES

The minutes of the regular meeting and the closed session on February 22, 2022 and the special meeting on March 3, 2022 were reviewed. A motion was made by Mrs. Cleary and seconded by Mr. Orfini to approve the minutes as corrected. The motion was unanimously approved.

TREASURER'S REPORT

The Board reviewed the Treasurer's Report for the month of March and the Expense Spreadsheet for February. The 25 bills for March totaling \$37,246.66 were reviewed. A motion was made by Mrs. Cleary and seconded by Mr. Orfini to file the Treasurer's Report for audit, pay the bills on the bill list, and sign in blank two payroll checks, no. 2549 and 2550, for the periods ending March 22 and April 5, 2022. The motion was unanimously approved.

BOARD OF TRUSTEE ISSUES

The Board watched the first in a series of 10 minute Short Takes for Trustees entitled "What it Means to be a Trustee." The Board will watch the next video in the series at the next meeting. A question was raised as to whether the Library indemnifies the trustees out of the Library budget or whether they are covered under the Borough's plan. Mrs. Cleary and Mr. Bolson will work together to produce new Board of Trustees Bi-Laws.

OLD BUSINESS

Renovation Project

Mrs. Chumas reported that the executed amendment was sent to Lothrop on March 4, and she expects a production schedule soon. Mr. Orfini had emailed the trustees the name of the HVAC firm that the high school is using.

Friends of the Library

Three new members joined the most recent Friends of the Library meeting. Museum passes are now available for the Museum of Natural History and Storm King Art Center. The Friends approved a \$100 donation to St. Therese Church in memory of Genna Lucibello.

3-D Printer

Mrs. Chumas reported that a new 3-D printer would cost between \$3,000 and \$5,000. The cost of the filament is \$40 per reel and usually lasts for years. It was decided that the new charge for use of the 3-D printer would be \$1 for small projects that do not require a base and \$5 for those that need a base plus 20 cents per gram of filament used.

Library Security

Officer John Birnie looked at the Library premises for ideas for the active shooter training for the staff. The Board agreed that security for the staff and patrons should be taken into consideration during the renovation.

School Update

Mr. Orfini reported that at the Cresskill High/Middle School the ducts, asbestos floors and the HVAC are being worked on. The students have classes in person Tuesday through Thursday at Chodae Community Church and virtual Monday and Friday. Artwork from the Advanced Art class is hanging in the Library's entrance foyer.

DIRECTOR'S REPORT

Mrs. Chumas presented her Library Director's Report for the month of March to the Board. Some of the issues in her report were previously discussed during the meeting.

Library Attendance

Attendance and circulation of materials were down in February, probably due to one early closing, one late opening and one day closed.

Facilities

The generator is only tested annually and required a new battery at a cost of \$376.

Personnel

On March 7 masks became optional for staff and patrons. The staff indicated they would like to keep up the plexiglass at the circulation desk.

Children and Adult Programs

Reports were prepared by Ms. Rebecca Morel, Youth Services Librarian, on Youth Services, Ms. Gina Scalise, Adult Services Librarian, on Adult Programs and Mrs. Kiwon Kim, Korean Librarian, on the Korean Book Club. Their full reports can be found in the Library Director's Report.

NEW BUSINESS

Women's Club

The Women's Club would like to place pinwheels around the flagpole again this April for Child Abuse Prevention Month, and the Board will allow this.

NEXT MEETING

The next meeting of the Board of Trustees will be held at 7:00 P.M. on Monday, April 18, 2022.

ADJOURNMENT

A motion was made by Mr. Orfini and seconded by Mrs. Savas to adjourn the meeting at 8:00 PM. The motion was unanimously approved.

Respectfully submitted,

Barbara F. Schuierer
Recording Secretary